



Agenda

South Thames Gateway Building Control Joint Committee Meeting

Date: Thursday, 18 June 2026

Time 10.00 am,

Venue: Committee Room, Swale House, East Street, Sittingbourne, ME10 3HT

Membership:

Councillors John Burden, Simon Curry, Pat Edwards and Tim Gibson.

Quorum = 3

Pages

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1. Election of Chairman
2. Election of Vice-Chairman

3. Emergency Evacuation Procedure

Visitors and members of the public who are unfamiliar with the building and procedures are advised that:

- (a) The fire alarm is a continuous loud ringing. In the event that a fire drill is planned during the meeting, the Chair will advise of this.
- (b) Exit routes from the chamber are located on each side of the room, one directly to a fire escape, the other to the stairs opposite the lifts.
- (c) In the event of the alarm sounding, leave the building via the nearest safe exit and gather at the assembly point on the far side of the car park. Do not leave the assembly point or re-enter the building until advised to do so. Do not use the lifts.
- (d) Anyone unable to use the stairs should make themselves known during this agenda item.

4. Apologies for Absence

5. Record of Meeting

To approve the record of the [meeting](#) held on 7 May 2026.

6. Declarations of Interest

Members are invited to declare any interests in relation to any agenda item in accordance with the Code of Conduct adopted by their Authority.

7. Urgent Matters by Reason of Special Circumstances

The Chairman will announce any late items which do not appear on the main agenda but which he/she has agreed should be considered by reason of special circumstances to be specified in the report.

8. Administrative Arrangement for 2026-27

5 - 6

9. Exclusion of the Press and Public

To decide whether to pass the resolution set out below in respect of the following items:

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A of the Act:

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

10.	Business Plan 2026-2029	7 - 70
11.	Annual Report 2025-2026	71 - 106
12.	Report on Pay Structure Review	107 - 128

Issued on Wednesday, 10 June 2026

The reports included in Part I of this agenda can be made available in alternative formats. For further information about this service, or to arrange for special facilities to be provided at the meeting, please contact democraticservices@swale.gov.uk. To find out more about the work of the Committee, please visit www.swale.gov.uk

**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**